Memorandum of Agreement
between
Dominican Volunteers USA
and
Dominican College

Dominican College (DC) and Dominican Volunteers USA (DVUSA) agree to participate in a partnership program to provide qualified Dominican Volunteers USA alumni with scholarship support while enrolled in a full-time master’s program at DC.

Eligibility

The partnership program is designed for participants who have completed the Dominican Volunteers USA program and who also have successfully completed their bachelor’s degree. The partnership program is available to students applying to DC for the graduate programs in Business Administration, Nursing/Family Nurse Practitioner, Occupational Therapy, Physical Therapy, and Teacher Education. A student’s eligibility for the partnership program will be limited to one graduate program.

Prerequisites

The seven graduate programs offered through DC may require prior study, professional experience, or licensure/certification to meet the criteria for admission. DC encourages prospective students to take these courses during their undergraduate studies. A prospective student who has not taken this coursework may be required, as a condition to his or her acceptance into the graduate program, to enroll in and complete these courses at DC before or while pursuing their graduate degree. A student needing to make up deficiencies will be informed at the time of admission and will arrange to make up the deficiencies with the advice of the program’s academic advisor.

Admissions Requirements

DVUSA volunteers who have already successfully completed their bachelor’s degree are eligible for the scholarship award described below. To apply to DC graduate programs, prospective students complete the DC application requirements as indicated in the catalog for each program. All admission decisions are within the sole discretion of DC.

Required Tuition and Fees

Except as otherwise specified below, students admitted and enrolled in DC will pay the required tuition and fees to DC for their degree program.

Partnership Program Scholarship Awards

As part of the partnership program, DC will create and administer the Dominican College-Dominican Volunteers USA Scholarship Program for students pursuing the following programs: Master of Science - Family Nurse Practitioner, Master of Science - Occupational Therapy, Master of Science in Education - Teacher of Childhood Education, Teacher of Students with Multiple Disabilities, Teacher of Students who are Blind or Visually Impaired; Doctor of Physical Therapy; or Master of Business Administration.
Commencing with the academic year 2013-14 and each academic year thereafter, DC will offer the *Dominican College-Dominican Volunteers USA Scholarship Program* to any incoming student admitted and enrolled in DC who meets the eligibility criteria referenced above. Each student will receive a 25% tuition reduction scholarship award from DC at the time of admission (no separate application is necessary), and the student to whom the tuition reduction scholarship has been provided will receive a 25% tuition reduction for every semester enrolled. To be considered for a 25% tuition reduction scholarship award, an eligible applicant should indicate his or her involvement with DVUSA on her or his application for admission.

**Maximum Number of Scholarship Awards**

Each academic year, a maximum of three (3) eligible students admitted and enrolled in DC’s master’s programs’ incoming class for that academic year may be awarded the *Dominican College-Dominican Volunteers USA Scholarship*.

**Marketing**

Each of Dominican Volunteers USA and Dominican College will market the various graduate degree programs to DVUSA Volunteers and Alumni, as determined appropriate by each organization. DVUSA and DC may publicize the partnership program in their respective recruitment materials, presentations, and interviews. Consistent with the foregoing, each institution may use the logos, names and other marks of the other institution as specifically authorized in advance in writing (such authorization not to be unreasonably withheld or delayed) on a case by case basis by, in the case of DC’s logos, name and other marks, by DC’s President or her designee, and in the case of DVUSA’s logos, names and other marks, by DVUSA’s Executive Director or her/his designee. Each institution anticipates the other institution’s participation in press announcements, marketing and other reasonable promotional activities involving the partnership program through the appropriate use of the logos, names and marks of the institutions.

**Graduate Program Requirements**

Each student who is accepted to a graduate program is expected to adhere to general academic policies and procedures required by the program and to fulfill any particular requirements that may be in place for the program. The DC catalogue and, in some cases, the program handbook, specify in detail all relevant policies and procedures. Both institutions understand that curricular and other requirements of the graduate degree programs offered by DC are subject to change based on periodic program reviews.

**Primary Contact**

Each institution will appoint one person to act as that institution’s primary contact for purposes of implementing the provisions of, and questions or problems relating to, this Memorandum of Agreement (MOA). Until such time as the President of DC or his or her designee advises DVUSA otherwise, DC’s primary contact information is as follows:

- **Name/Title:** Brian Fernandes, Vice President for Enrollment Management
- **Address:** 470 Western Highway
  Orangeburg, NY 10962
- **Telephone:** (845) 359-7807
Facsimile: (845) 365-0275  
Email: brian.fernandes@dc.edu

Until such time as DVUSA’s Executive Director or her or his designee advises DC otherwise, DVUSA’s primary contact information is as follows:

Name/Title: Michael Chapuran, Executive Director  
Dominican Volunteers USA  
Address: 1914 S. Ashland Avenue  
Chicago, Illinois 60608  
Telephone: (708) 524-5985  
Facsimile: (708) 524-5985  
Email: mchapuran@dvusa.org

Terms of Memorandum of Agreement

This MOA will be effective from the date of signature and will remain in effect until terminated by mutual written consent of both institutions or an institution terminates this MOA by giving written notice of termination to the other institution at least twelve (12) months in advance of termination. In the event of termination of this MOA:

a. the institutions shall discontinue the use of the names “DC” and “Dominican College”, (in the case of DVUSA) and “Dominican Volunteers USA” and “DVUSA” (in the case of DC), and similar references, marks and logos of the other institution, in connection with the partnership program, except references to the historical relationship between the institutions, and all signage, stationery, catalogs, promotional materials and similar items shall be revised accordingly, and

b. the institutions shall endeavor to minimize the disruption to students then participating in the partnership program. Without limiting the generality of the foregoing, DC will continue to provide the Dominican College-Dominican Volunteers USA Scholarship tuition reduction scholarships that were awarded to eligible students admitted and enrolled in DC programs prior to such termination, until the completion of each student’s program.

Both institutions also agree that the specifics of this MOA may be open for review and discussion in the future, including the number of students who may enroll, programs to be included, and admissions requirements.

For Dominican Volunteers USA:

Michael Chapuran  
Executive Director  
5/10/12  
Date

For Dominican College:

Sr. Mary Eileen O’Brien, O.P., Ph.D.  
President  
5/14/11  
Date