



Student's Name \_\_\_\_\_ Student's ID Number \_\_\_\_\_

## **Verification of 2023 IRS Income Tax Return Information for Individuals with Unusual Circumstances**

### **Verification of 2023 IRS Income Tax Return Information for Individuals Granted a Filing Extension by the IRS**

If an individual is required to file a 2023 IRS income tax return and has been granted a filing extension by the IRS, beyond the automatic six-month extension, for tax year 2022 provide the following documents:

- A copy of the IRS Form 4868, "Application for Automatic Extension of Time to File U.S. Individual Income Tax Return," that was filed with the IRS for tax year 2018; and
- A copy of IRS Form W-2 for each source of employment income received for tax year 2023 and, if self-employed, a signed statement certifying the amount of the individual's AGI and the U.S. Income tax paid for tax year 2023.

### **Verification of 2023 IRS Income Tax Return Information for Individuals Who Filed an amended IRS Income Tax Return**

If an individual filed an amended IRS income tax return for tax year 2023, provide both the following:

- A signed copy of the original 2023 IRS income tax return that was filed with the IRS or a **2023 IRS Tax Return Transcript** (signature not required) for the 2024 tax year; and
- A signed copy of the 2023 IRS Form 1040X, "Amended U.S. Individual Income Tax Return," that was filed with the IRS.

### **Verification of 2023 IRS Income Tax Return Information for Individuals Who Were Victims of IRS Identity Theft**

A victim of IRS identity theft who has been unable to obtain **2023 IRS Tax Return Transcript** or use the IRS DRT must provide a signed copy of the 2023 paper IRS income tax return that was filed with the IRS and a signed copy of IRS Form 14039 "Identity Theft Affidavit" if one was submitted to the IRS. If the individual did not keep a copy of Form 14039 or the IRS did not require him to her to submit one, he or she may provide one of the following:

- A statement signed and dated by the individual indicating that he or she was a victim of IRS identity theft and that the IRS is investigating the matter. The statement must also indicate that the individual submitted a Form 14039 to the IRS, but did not keep a copy of it or that he or she was not required to file the form; or
- A copy of a police report if it was filed related to the IRS identity theft.

### **Verification of 2023 Income Tax Return information for Individuals Who Filed Non-IRS Income Tax Return**

If an individual filed or will file a 2023 income tax return with Puerto Rico, another U.S territory (e.g., Guam, American Samoa, the U.S Virgin Islands, the Northern Marianas Islands), or with a foreign country, provide a signed copy of that 2024 income tax return(s).