



Office of Financial Aid

470 Western Highway, Orangeburg, NY 10962

## 2023-2024 Verification Worksheet – Independent Student

Your **2023-2024** Free Application for Federal Student Aid (FAFSA) was selected for review in process called verification. The law says that before disbursing Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information, we will compare your FAFSA with the information on this institutional verification document and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and a spouse, if married, whose information was reported on the FAFSA must complete and sign this institutional verification document, attach any required documents, and submit the form and other required documents to the financial aid office. We may ask for additional information, if necessary for clarification. If you have questions about verification, contact the financial aid office as soon as possible so that your financial aid will not be delayed.

### A. Independent Student's Information – Please fill in with the student's information.

Student's Last Name	First Name	M.I.	Student's ID Number
Permanent Street Address (include apt. no.)			Student's Date of Birth
City	State	Zip Code	Student's Email Address
Student's Home Phone Number (include area code)			Student's Alternate or Cell Phone Number

### B. Independent Student's Family Information – List the people in your household.

#### Include:

- Yourself.
- Your spouse, if you are married.
- Your children, if any, if you will provide more than half of their support from July 1, 2023 through June 30, 2024, or if the child would be required to provide your information if they were completing a FAFSA for 2023-2024. Include children who meet either of these standards, even if they do not live with you.
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2023 through June 30, 2024.

Also, write in the name of the college for any noted above, who will be attending college at least half-time between July 1, 2023 and June 30, 2024, and will be enrolled in a degree, diploma, or certificate program.

Full Name	Age	Relationship	University/College	Will be Enrolled at Least Half Time
		Self	DOMINICAN COLLEGE	Yes

If more space is needed, attach a separate page with the student's name and ID number at the top.



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### c. Income Information to Be Verified

1. **Tax Return Filers** – **Important Note:** If you, the student (or your spouse, if married) filed, or will file, an amended 2021 IRS tax return, please contact your financial aid administrator before completing this section.

**Check the box that applies:**

- ☐ The student and/or spouse has used the IRS DRT in *FAFSA on the Web* to transfer 2021 IRS income tax return information into the student's 2023-2024 FAFSA.
- ☐ The student and/or spouse's **2021 Federal Tax Return Transcript (REQUIRED for all filers)**  
→ To **ORDER** a Federal 2021 **Tax Return Transcript** go to [www.irs.gov](http://www.irs.gov)
- ☐ The student and/or spouse were not required to file 2021 Federal Tax Returns. If you did not file a tax return, however, had earnings from work, please list each employer and include IRS W-2 forms. An IRS **Verification of Non-filing Letter** (4506-T form) **MUST** be obtained from the IRS and submitted to the Office of Financial Aid.

**A 2021 Verification of Non-Filing form may be obtained through:  
IRS Form 4506-T (<https://www.irs.gov/pub/irs-pdf/f4506t.pdf>)**

Employer's Name	IRS W-2 Provided?	Annual Amount Earned in 2021
<i>(Example) ABC's Auto Body Shop</i>	<i>Yes</i>	<i>\$4,500.00</i>
Total Amount of Income Earned From Work		\$

☐ Check here if confirmation of non-filing is provided.

### Certifications and Signatures

Each person signing below certifies that all of the information reported is complete and correct. The student and spouse whose information was reported on the FAFSA must sign and date.

**WARNING: If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.**

\_\_\_\_\_  
**Student's Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Spouse's Signature**

\_\_\_\_\_  
**Date**