



Special Circumstances Application 2026–2027

This form is for students whose current financial situation differs significantly from what was reported on the FAFSA and may qualify for an income adjustment for federal aid purposes. Additional documentation may be requested.

Section 1: Student Information

Last Name: _____ First Name: _____

Student ID: _____ Email: _____

Student Phone: _____ Parent Phone: _____

☐ I am a dependent student for FAFSA purposes

Section 2: Type of Special Circumstance

☐ Loss of Employment

☐ Reduction in Income

☐ Divorce / Separation

☐ Death of Parent/Spouse

☐ Unusual Medical Expenses

☐ One-Time / Non-Recurring Income

☐ Tuition Paid for elementary or secondary school

☐ Other (please specify) _____

Section 3: Student Personal Statement (REQUIRED)

Attach a separate signed statement explaining the circumstances and financial impact if needed.

Section 4: Required Documentation

This is not an exhaustive list. In certain instances, we may need to collect additional information.

- 2025 federal tax return and all 2025 W-2 forms required for all cases
- Loss of Employment / Reduced Income: termination letter, pay stubs, unemployment information
- Divorce or Separation: decree and income change documentation
- Death of Parent: death certificate, survivor benefit statements, W-2s from 2024 & 2025
- Unusual Medical Expenses: EOBs, itemized bills, proof of payment
- One-Time Income: tax return and documentation confirming non-recurrence
- Tuition for elementary or secondary school: invoices showing amounts paid and form of payment

Section 5: Student Certification

I certify that the information provided is true and complete. False information may affect aid eligibility.

Student Signature: _____ Date: _____

Parent Signature (*dependent students only*): _____ Date: _____

(Financial Aid Office Purpose)

Section 6: FAA REVIEWER

Reviewed by: _____ Date Completed _____

FAA Signature: _____

FAA Statement
